

University Preparation School at CSU Channel Islands
 1099 Bedford Drive Camarillo, CA. 93010
 Board of Directors Meeting
Special Meeting
 University Preparation Charter School at CSU Channel Islands

APPROVED MINUTES for the Meeting held on Friday, November 30, 2018

I. Opening Procedures

A. Call to Order: The Special meeting of the Audit committee was called to order by Howard Hartzfeld at 12:48pm

B. Agenda Additions/Adoption of Agenda

Moved by *Cathy Cartwright* Seconded by *Howard Hartzfeld*

Board Member	Aye	Nay	Abstain	Absent
Cathrine Cartwright	x			
Howard Hartzfeld	x			

C. Pledge of Allegiance

D. Roll Call Present Absent

Board Members

Cathy Cartwright x _____
 Howard Hartzfeld x _____

Administration

Charmon Evans x _____
 Darlene Hale _____ x
 Veronica Solorzano _____ x

II. Regular Session

A. Discussion/Information

1. Topic/Agenda Item: Review of Audit Draft

Personnel Involved: Charmon Evans/Cathy Cartwright/Howard Hartzfeld

Charmon went over the audit; she stated that we have a non-financial finding. A short discussion followed.

Adjournment: 12:57 p.m.